Ability Built COMPUTERS
ORGANIZATION ELIGIBILITY

ABC Ability Building Center

Microsoft REGISTERED Refurbisher

ORGANIZATION APPLICATION PROCESS

1 An organization must meet the following eligibility requirements:

  a. Eligible **Charitable** Organization means an organization that meets the Microsoft Community Technology Skills Program eligibility requirements:

   - **Nonprofits:** Nongovernmental organizations that hold charitable status in their country/region (for example, a 501(c)(3) designation in the United States).

   - **School-based:** Nonprofit or governmental organizations that provides services to the community outside of school hours, such as evenings and weekends.

   - **Government funded and operated:** Nonprofit organizations that receive government funding or that partner with a governmental organization to run their programs.

   - **A**lso, community health clinics that are designated as Community Health Center Programs by the U.S. Department of Health.

  b. Eligible **Academic** User

   - Educational Institutions that are: accredited academic institutions; or vocational institutions; or preschools that provide educational services to children; and serve at least ten children; and have been in operation for at least one year.

   - Administrative offices of an Educational Institution that are: district, regional, state, provincial or national administrative offices; organized and operated exclusively for administration purposes; or government groups whose activities primarily consist of providing administrative support for Educational Institutions.

   - Public museums that: are organized primarily for educational or aesthetic purposes; have a professional or volunteer staff; and own or use real objects, care for them and show them to the public on a regular basis.

   - The faculty, staff and students of any Educational Institution, home school program, hospital, healthcare system, and research laboratory are not included in the definition of an Eligible Recipient.

  c. Prohibited Recipient means any entity whose primary purpose is the promotion and advancement of religion, a political party or a commercial for-profit entity.

2 Complete *Organization Application Form* (page 2) and return to Ability Built Computers for review.

3 Applications will be ranked according to use: percent of poverty, number of children, and use of computer – education, job skills, employment, assist with disability

4 Provide a copy of the organization's 501(c)(3) or equivalent FEDERAL tax-exempt determination letter. *Minnesota Department of Revenue form does **NOT** substitute.*

5 Applications are reviewed on a weekly basis. Applicants are then notified of application status and if approved, a time is scheduled for pickup of computer system.

6 Applications are on a first come, first serve basis and availability of a computer systems is not guaranteed.

7 Computer systems include one each of: computer base unit, monitor, keyboard, mouse, and cables. Systems are not guaranteed to have built in sound.

8   An administrative fee will be paid to *Ability Built Computers* at the time of pick up. For a complete list of computer systems and administrative fees, go to www.abcinc.org/abilitybuilt

9   Other computer equipment may be available: business copier, notebook computer, mice, keyboard, and monitor.

Please note that equipment redeployed by Ability Built Computers is provided on an "as is" basis with no warranties or guarantees from Ability Built Computers or the organizations or individuals who have donated equipment. Ability Built Computers provides the equipment to the recipient without liability or an obligation to provide indemnity of any kind. We will, however, provide exchanges on faulty equipment for up to 30 days, EXCEPT for damage caused by the user.

Recipients of equipment will execute the agreements provided by Ability Built Computers that govern license rights to the software Ability Built Computers installs on the equipment. The recipient agrees to comply with applicable laws and regulations governing ownership and use of the equipment, in particular those laws and regulations governing the proper disposal of the donated equipment.

NO REFUNDS ARE GIVEN.

For additional information, please contact Ability Built Computers at:

Ability Built Computers

1911 14th St NW

Rochester, MN 55901

Phone - (507) 535-7119

Fax – (507) 281-6270

www.abcinc.org/abilitybuilt

abilitybuilt@abcinc.org

Ability Built COMPUTERS
ORGANIZATION Application Form

Microsoft® REGISTERED Refurbisher

ABC Ability Building Center

Date of Application: _____

☐ Eligible Charitable Organization and meets eligibility requirement in 1a and 1c on page 1.

☐ Eligible Academic User and meets eligibility requirement in 1b and 1c on page 1.

☐ Provide a copy of the organization's 501(c)(3) or equivalent FEDERAL tax-exempt determination letter.

☐ Is not a prohibited recipient per 1c on page 1.

ORGANIZATION APPLYING FOR A COMPUTER

Organization Name: _____

Street Address: _____ Apt / Lot #: _____

City:_____ State: ____ ZIP: _____ County: _____

Executive Director Name: _____

Phone: (__ __ __) __ __ __ - __ __ __ __ Email: _____

Staff Person Name Completing Application: _____

Phone: (__ __ __) __ __ __ - __ __ __ __ Email: _____

Number of computer systems requested: _____

Number of people using the computers: _____ Number of children under 18 using the computers:: _____

What will the computers be used for:

☐ School Work ☐ Job Skills ☐ employment ☐ Assist w/ Disability ☐ Other: _____

Other computer equipment requested: _____

SIGNATURE OF ORGANIZATION STAFF Verifying Above Information:

X_____

Return this application and 501(c)(3) or equivalent FEDERAL tax-exempt determination letter to: abilitybuilt@abcinc.org, fax to (507)281-6270, or mail to Ability Building Center, Ability Built Computers, 1911 14th St NW, Rochester, MN 55901.

INCOMPLETE OR ILLEGIBLE APPLICATIONS WILL NOT BE ACCEPTED

(Ability Built Computers does not guarantee computer availability.)

Application Receipt Date: _____	Sent for Approval Date: _____	Pickup Date: _____
Application Receipt Time: _____	Approval Date: _____	Pickup Time: _____
ABC ID Number: _____	Customer Contact Date: _____	Complete Date: _____